



# Normanhurst School

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## HEADMISTRESS

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26 May 2023

Dear Parents

### Extra-Curricular Clubs Programme September 2023 – July 2024

Please complete the attached form whether your child already attends a club or if you wish your child to start a club during the forthcoming academic year 2023-2024.

At Normanhurst School, we run a broad range of extra-curricular activities after school which enhance and extend our school curriculum, some of which carry a charge. You will see below the chargeable clubs and that we are offering clubs for most age groups next year. Our extra-curricular programme for the academic year September 2023 through to July 2024 commences the week beginning **Wednesday 6 September 2023**. The programme is updated on a half termly basis and there are a number of additional clubs on offer that carry no extra charge, details of which can be found on the extra-curricular timetable published to parents.

Members of the Normanhurst staff run many of the clubs without a cost to parents for example; Athletics, Digital Media, Humanities, Debating, Gymnastics, Tennis, Running, Football, Netball, Reading, Choir, ICT, Languages, Orchestra, Homework clubs and GCSE Booster Classes. Details of these clubs can be found on the extra-curricular timetable which is published onto the parent portal in August and updated on a half termly basis.

Art, Drama, Cookery, Golf, Hamma Beads, Lego and Christmas Art will carry a small charge, as a contribution to the cost of the additional materials required.

All chargeable clubs are listed below with details of the fees and year groups they are available to:

<b>Activity</b>	<b>Those Eligible</b>	<b>Day</b>	<b>Cost/Term</b>	<b>Time</b>
Advanced Sport (Pre GCSE-PE only) Netball/Football	Years 8 – 11	Tuesday	<b>£60.00</b>	Before school
Arts & Crafts Club	Reception – Year 3	Tuesday	<b>£80.00</b>	After school
Chess coaching	Seniors/ Juniors	Tuesday / Friday	<b>£130.00</b>	After school
Cheerleading	Years 3-10	Tuesday	<b>£100.00</b>	After school
Cookery Club	Years 3 – 6 Autumn term / Reception – Year 2 Spring term	Wednesday	<b>£130.00</b>	After school
Drama Club	Years 3 – 9 Autumn term only	Wednesday/ Thursday	<b>£30.00</b>	After school
Fashion & Design	Reception – Year 6	Thursday	<b>£50.00</b>	After school
Fencing	Years 3 – 7	Monday	<b>£100.00</b>	After school
F45 (Circuit training)	Years 7 - 10	Monday	<b>£70.00</b>	After school
Hamma Beads	Years 1 – 6	Monday	<b>£20.00</b>	After School
Karate Group 1 & 2	Reception – Year 10	Friday	<b>£120.00</b>	After school (2 sessions)
Netball Junior	Year 3-6	Wednesday	<b>£30.00</b>	Before school
Speech & Drama Group (30 mins)	All Years	Friday	<b>£120.00</b>	During school day
Dance Club	Year 5 - 9	Wednesday	<b>£100.00</b>	After School

Please note: -

1. Please consider your application carefully. Whilst we believe the extra-curricular club programme to be an important part of your child's education, it is also important that they have a positive learning experience at the clubs and can complete a full week at school without getting too tired. If you wish your child to participate in an activity, please indicate your preference on the form attached. Applications must be returned to [clubs@normanhurstschool.co.uk](mailto:clubs@normanhurstschool.co.uk) by Friday 2 June 2023, in order that invoices can be prepared for the forthcoming term.
2. Those children already booked onto Karate, Speech and Drama or have music lessons including music theory, will continue (if still eligible), unless notice is received. Thereafter spaces will be allocated on a first come/first served basis with a waiting list if appropriate.
3. Once a child has a place, a half term's notice must be given in writing (please obtain a form from the office to withdraw your child from a club). Otherwise a half term's fee in lieu of notice will be charged for withdrawal from any chargeable extra-curricular activities.
4. Due to the volume of clubs, the demand and the administration process, once you have signed up your child/children to a specific club and had confirmation of acceptance you cannot change/swap to a different club. Once accepted you will need to give half a term's notice to stop in accordance with the terms and conditions as detailed in the letter.
5. If activities are oversubscribed, applications will be placed on a waiting list. All current waiting lists will be cancelled and replaced with new ones. Please apply for an activity even if your child's name appears on the present waiting list.
6. If your child starts a club after the term has begun, please note that a full term's charges will be payable. If the child starts after half term, half a term's fees will be charged.
7. You will be notified before the end of the Summer Term if your child has been added to a waiting list.

Fees for clubs that incur charges will be included on your normal fee invoice for each term.

If a club is not taking place, you will be notified via the school Groupcall Service or a short letter. In bad weather parents are asked to contact the school office to check if an outdoor club is cancelled.

If you have any queries regarding extra-curricular clubs or completing the consent form for your child, please the school office.

With kind regards

Yours sincerely



Jacqueline Job  
Headmistress



**OAK-TREE SCHOOLS** is the group name of:

BRAESIDE SCHOOL, BUCKHURST HILL • COOPERSALE HALL SCHOOL, EPPING • NORMANHURST SCHOOL, NORTH CHINGFORD • OAKLANDS SCHOOL, LOUGHTON

HEAD OFFICE ADDRESS: 6 ALBION HILL, LOUGHTON, ESSEX IG10 4RA

GROUP MANAGING PRINCIPAL & DIRECTOR: MR MATTHEW HAGGER B.A. (HONS), M.ED., PGCE CO-DIRECTORS: MR NICHOLAS HAGGER M.A. (OXON), MRS ANN HAGGER CERT. ED.

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